Conditions of written exams during the Covid-19 outbreak

Leaflet

From April 20, 2020, exams can be held in compliance with the hygiene regulations and the safety distance, especially those exams that conclude the winter semester 2019/2020.

Please note:

A. Organisation/Measures on the part of the examiner/University

1. In order to be able to keep the safety distances, only 10% of the room capacity is used for the exams. The safety distance is kept not only to the right and left, but also to the front and back. If a candidate needs to see the toilet or submits his or her exam earlier, direct contact has to be avoided. Particular caution is required in lecture halls without aisles (e.g. lecture halls in KG II, 2004, 2006). Before the exam, the supervisors familiarize themselves with the floor plans of the lecture halls and/or rooms and conceive a seating plan.

Example: Rows with 10 seats

row X 0 0 0 0 0 0 0 0 0 X row
row 0 0 0 X 0 0 0 0 0 row
row 0 0 0 0 0 0 0 0 0 row
row X 0 0 0 0 0 0 0 X row
row 0 0 0 X 0 0 0 0 row
row 0 0 0 0 0 0 0 0 0 row
row X 0 0 0 0 0 0 0 X row

2. The rows are filled from the back to the front.

3. The exam sheets are put on the tables in advance; In compliance with the distance requirement, they exams will be handed in after the exam or left on the table, so that the supervisor can collect them after the examinees have left the room.

B. Organisation/Measures on the part of the student

1. The student signs the enclosed declaration and brings it along to the exam. Blank forms are also available from the supervisors.

2. The use of a mouth-nose cover (respiratory mask, everyday mask, bandana or similar) is mandatory for supervisory staff and examinees when entering and leaving the buildings/rooms and the rows. It can be removed during the exam.

3. The students are not allowed to gather in front of the rooms before or after the exam.

4. The instructions of the supervisors must be followed.

J. Besters-Dilger
Vice-President for Academic Affairs
University of Freiburg

As of 04/17/2020